


A Guide To Grant Appropriations for Teachers, Principals and Administrators • 2004-2005 School Year

The school parent groups have collaborated on the following chart to explain each group's grant appropriation process, and to help you plan to apply for these grants. The chart includes the amount of funds available, mission information, guidelines about the types of grants each group funds, and a timeline for the grant process. As the school year progresses, each group will distribute the actual grant applications to you in your school mailboxes according to the timeline provided. Each parent group conducts its own fundraisers to assist the schools in providing the highest quality education possible in Holliston. The combined amount available from all the parent groups is approximately \$60,000. The groups fund such programs as Culture Connection, curriculum enhancements, teacher grants, school improvement initiatives, scholarships and many other items. Recently, groups have pooled resources to purchase more expensive items, for example, a new light board for the high school auditorium, an electronic piano for the high school chorus and drama departments, a stage curtain for the Placentino/Miller Cafetorium, and a new microphone system for the Middle School auditorium.

Parent Group	Grades	Mission and Grant Guidelines	Grants Available This Year	Time Line
Parent Teacher Student Association (PTSA)	Pre-K-12	The Holliston PTSA supports a Teacher Grant Appropriations Program, in addition to funding other programs such as Culture Connection, Stone Center Open Circle Training, Parent Education Forums, Teacher Appreciation, Reflections Art Competition, Senior Scholarships, High School Guidance, and Ski Club. We seek to benefit the greatest number of students Pre-K to Grade 12, provide enrichment opportunities, and promote educational experiences. We encourage creativity in teaching, especially when enhancing established curriculum. For 2003-2004, our budget for Teacher Grant Appropriations was \$20,000.	Approx. \$20,000	March 1: Grant applications distributed to all schools March 31: Applications due April: Appropriations Committee selects and approves applications, and notifies recipients May: Announce recipients at School Comm. Meeting
<i>Holliston Elementary Parents Organization (HEPO)</i>	Pre-K-5	The mission of the HEPO Appropriations Committee is to distribute fund raised by various committees of the HEPO Board, via grant requests from teaching staff, administrators, specialists and internal HEPO committees. It is the intent of the committee to honor requests that meet the guidelines for fund disbursement and that benefit the largest majority of students. These grants are to be used primarily for curriculum enhancement.	Amount to be determined	December: Grant applications distributed January: Grants distributed
MIDDLE SCHOOL PARENT GROUP (MSPG)	6-8	Our mission statement provides direction to disperse monies to enhance educational and cultural activities as well as supporting the learning standards at the middle school level. A higher priority is generally given to requests that benefit the greatest number of students over the longest period of time. The annual magazine drive is the only fundraiser for this group. Once the profit is determined in late February, the MSPG board approves the amount designated for grant awards for grant awards.	\$10,000-\$15,000	January 31: Grant Requests Due from teachers & staff April: Grants Distributed

Holliston High School Parents Group (HHS Parents Group)	9-12	<p>The Holliston High School Parents' Group's mission is to provide resources to enrich the educational environment, to provide support to parent grade level coordinators and to facilitate communication within the high school community. Our Grant Program financially supports the High School's extra-curricular activities, clubs, organizations, special programs, scholarships and the purchase of educational equipment.</p>	<p>Grants distributed generally range from \$200-\$500</p>	<p>October: Grant applications distributed November: Grants distributed February: Grant applications distributed March: Grants distributed</p>
Holliston Athletic Boosters Association (HABA)	9-12	<p>The mission of the Holliston Athletic Boosters Association is to provide opportunities for parents, alumni and friends to support all interscholastic sports teams at Holliston High School. HABA shall be an agent for encouraging emphasis on participation and good sportsmanship. The mission shall be accomplished by providing financial and other types of support to all interscholastic sports teams at the high school using funds raised and distributed at the discretion of the board of directors.</p>	<p>Grant size varies</p>	<p>Requests accepted throughout school year, granted within 30 days.</p>
<p>Holliston Education Foundation</p> 	K-12	<p>The Holliston Education Foundation is an independent, non-profit organization established to raise funds to enrich, foster, enhance and support public education programs in the Holliston schools. We seek to fund initiatives that are directly linked to the individual school improvement plans, which are developed by the school councils of each school building. Additional funds are reserved to recognize graduating students, seeking to further their education, in the form of scholarships.</p>	<p>Approx. \$10,000</p>	<p>February: Grant applications mailed to each school principal for presentation to school councils April: Grants Distributed</p>
Holliston Music Parents Association (HMPA)	K-12	<p>The mission is to support and advocate for band, chorus, drama, and general music classes, and other performing arts programs for Holliston school students. Grants are given to music teachers for items such as instruments and musical equipment, curriculum enhancements for music classes, transportation for performance trips, uniforms, and scholarships for senior high music students.</p>	<p>Approx. \$5,000</p>	<p>March: Grant applications given to music and drama teachers April: Grants Distributed</p>